

**Interreg**



Co-funded by  
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**Alpine Space**

# Get Started! Seminar

Salzburg | 4 December 2024

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21/27





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# ALEXIS TRUCHET

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Jems

# Useful resources

## ✓ Jems Guidances

- for applicants
- for approved project

## ✓ Video tutorials (contracting, partner report)

## ✓ Helpdesk: [jems@alpine-space.eu](mailto:jems@alpine-space.eu)

The screenshot displays the Interreg Alpine Space website with the following sections:

- Jems Guidance**
  - What is Jems?**

The Joint Electronic Monitoring System (Jems) is a tool for project applicants and project partners to **create and submit application forms**. It also allows the programme bodies to **monitor the implementation** of the projects as well as of the programme itself. It should be noted that Jems is not a management tool for project partners.

Jems is the successor to the electronic Monitoring System (eMS), created by Interact to support project application and monitoring in 2014-2020, to harmonise the management of Interreg programmes.

Access the Alpine Space Jems at <https://jems.alpine-space.eu/>
  - Download the guidance**

This guidance for applicants includes instructions on how to submit a project proposal on Jems during calls.

[Download guidance for applicants \(v3.2\)](#)

This guidance for approved projects includes instructions on contracting, project privileges, modifications, partners reports and project reports.

[Download guidance for approved projects \(v4.2\)](#)
- Video tutorials**
  - Jems tutorial on project privileges and contracting**
  - 
- Legal provisions and contact**
  - The legal provisions for the registration and use of the Alpine Space Jems can be downloaded here.
  - Any question? Contact our Jems helpdesk: [jems@alpine-space.eu](mailto:jems@alpine-space.eu)
  - [Terms of service, data protection and cookies usage policy](#)
  - [Jems accessibility statement](#)

# My project application has been approved! What are the next steps?

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## As lead partner:

- Inform the partnership about:
  - o registration on Jems
  - o the resources available to support users (Guidances, tutorials and helpdesk)
  - o Collect the usernames of my partnership
  - o Enable notifications
- Modify the AF according to the letter of deficiency
- Set up the section „Project privileges“ with the usernames
- Countercheck that partners have entered partner details in Jems

## As project partner:

- Register on Jems and get familiar with the resources
- Enter the information on my organisation in Partner details
  - Ultimate beneficial owner (for private PP)
  - Bank details (optional if not EU PP)
  - Location of documents



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Dashboard Applications Calls Programme Controllers Payments System English

Dashboard / Applications / ASP0100001 - CheeseAlps

## Application form ASP0100001 - CheeseAlps

### Project overview

Status: **Submitted** (since 04.07.2022)

Project ID and acronym	ASP0100001 - CheeseAlps
Project title	CheeseAlps. Never!!
Project description	Climate resilient and green Alpine region
Programme priority	Climate resilient and green Alpine region
Specific objective	Building climate change resilience on an alpine mountain landscape through a resilient and eco-system based approach
Call	Call - Classic projects 1 Ends 04.07.2022. Time left: 0 days, 0 hours and 0 minutes.
First submission	28.02.2022 by nicolas.chesnel@alpine-space.eu
Latest re-submission	04.07.2022 by elisa.kerschbaumer@alpine-space.eu

**D**emo**t**ime**!**

**A - Project identification**

- A.1 Project identification
- A.2 Project overview variables

**B - Project partners**

- B.1 Partners overview
- B.2 H/L
- B.3 PP3 Birmania

**C - Project description**

- C.1 Project overall objective
- C.2 Project relevance and context
- C.3 Project partnership
- C.4 Project work plan
  - WP1
  - WP2
- C.5 Project Results

# Let's keep in touch

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## Automatic notifications

### LP + MA/JS interactions:

- AF modification
- Submission / verification / request for clarification of project reports
- Project closure

### PP + Controller interactions:

- Submission / control of partner reports

### LP + PP interaction:

- Partner report has been certified, ready to be included in project report

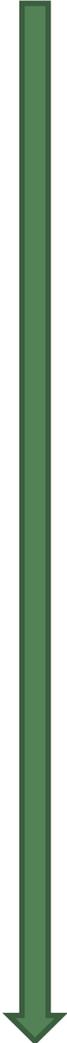
Let's keep in touch



# Contact data

will be used by MA/JS to contact directly via email the project managers, the finance manager or the communication manager.

to be updated along the project implementation



# Anticipation of the reporting



Alpine Space website



For project partners



Programme manual  
& resources



Implementation

## Implementation

In the programme manual, project managers and partners will be provided with information and guidance related to the implementation of their project, after approval and for the whole project duration:

- First level control manual
- Public procurement
- State aid
- Project communication
- Ownership of project outputs and intellectual property rights
- Project changes
- Reporting
- Greening
- Project management

See the chapter D. of the programme manual.

Further information on reporting and eligibility can be found in the [FAQ – Frequently asked questions](#) and in our video tutorials:

-  [Video tutorial - Eligibility](#)
-  [Video tutorial - Financial control](#)
-  [Partner report - Offline template](#)
-  [Project report - Offline template](#)
-  [Midterm review factsheet](#)



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Welcome to the monitoring  
system of Interreg Alpine Space!

Just login or create a new account and get started!

 **Jems** – Please login

\*  Email

.

\*  Password

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By logging in, I agree to the [Terms of service and privacy policy](#)

Login

[Create account](#)

[Forgot password](#)

Jems is partially compliant with WCAG 2.1 AA Web Accessibility Standard. Please follow [this link](#)

Jems is a project of

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Thank you for your attention!

