

**Interreg**



Co-funded by  
the European Union

**Alpine Space**

# Get Started! Seminar

Salzburg | 4 December 2024

---

21/27





---

**NUNO MADEIRA**

---

Project Reporting



# Project reporting

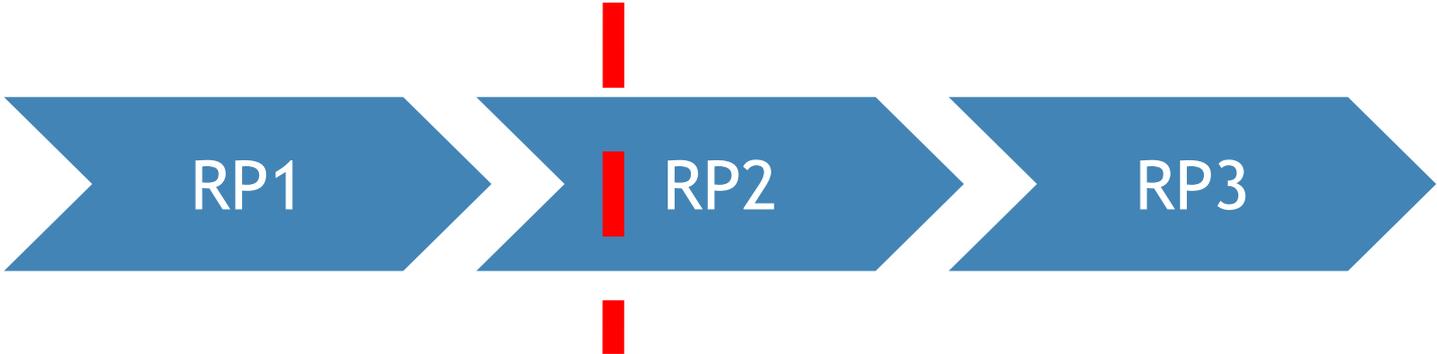


Report No	Type	Period	Deadline
RP1	Progress	01.01.2025 - 30.09.2025	15.01.2026
RP2	Progress	01.10.2025 - 30.06.2026	15.10.2026
RP3*	Progress	01.07.2026 - 31.12.2026	15.04.2027

\* OUT4INGOV runs for 20 months, which means that the deadline of RP3 is 15.12.2026



# Mid-term review





# Reporting procedure

---



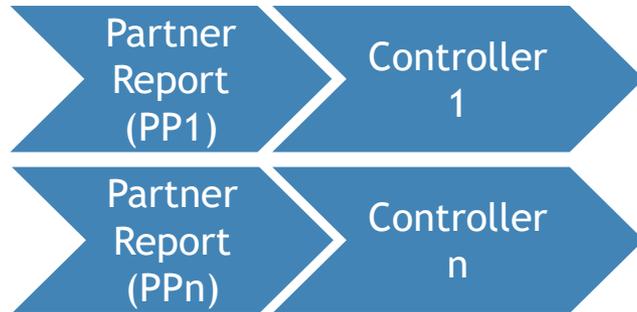
Partner  
Report  
(PP1)

Partner  
Report  
(PPn)



# Reporting procedure

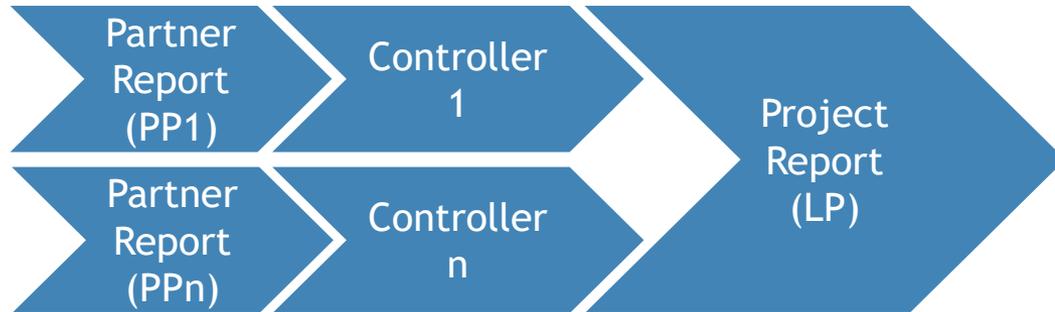
---





# Reporting procedure

---

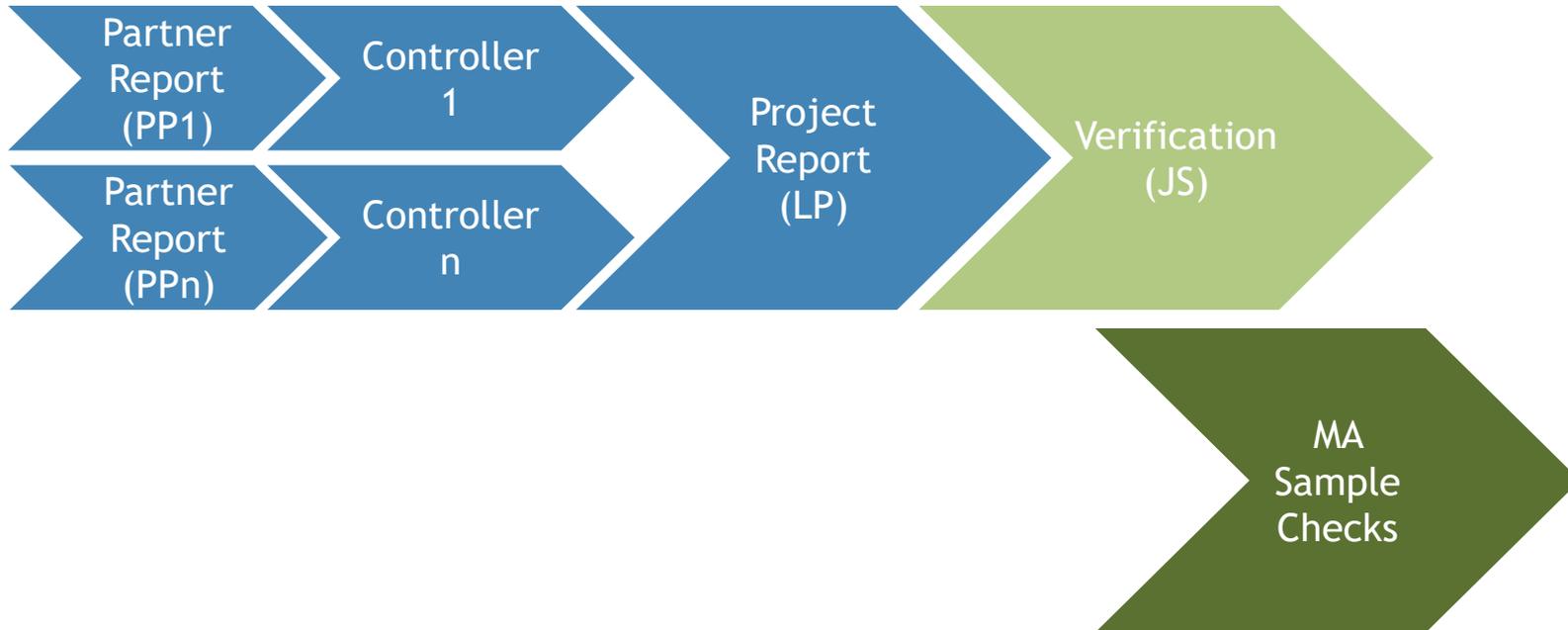


# Reporting procedure

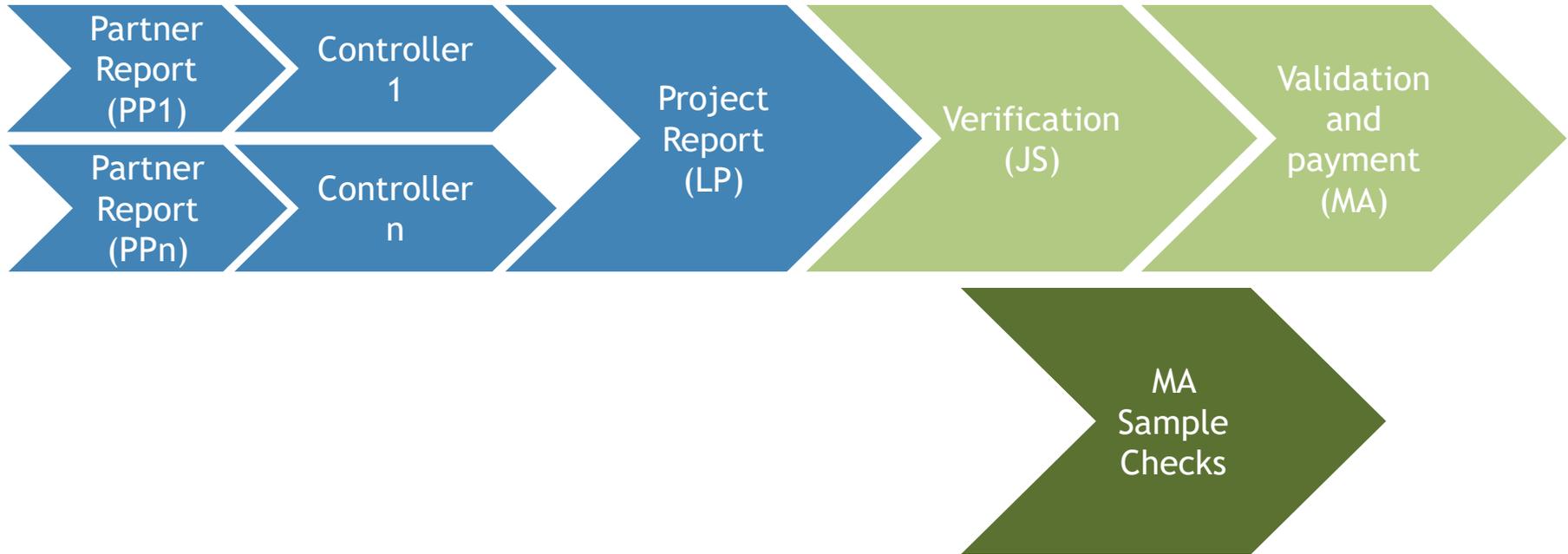
---



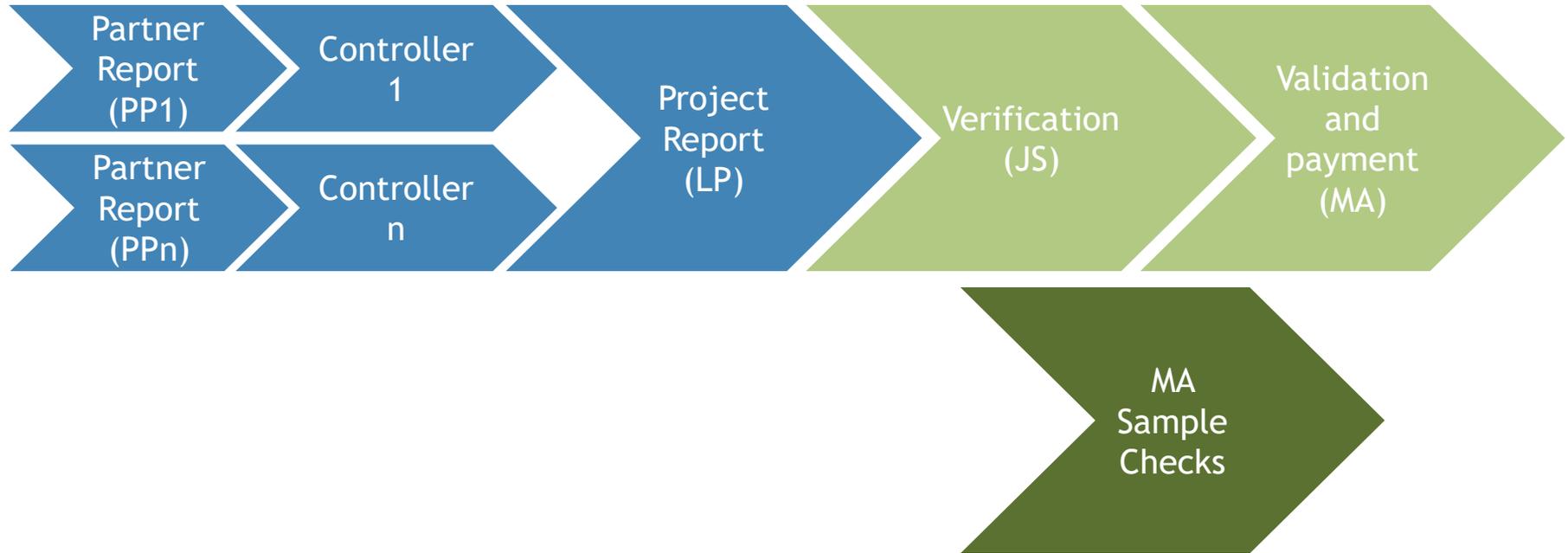
# Reporting procedure



# Reporting procedure



# Reporting procedure



ERDF payment within a 80-day period

# Project changes



- Rules for changes of approved projects are stated in **Articles 8 and 9** of the Subsidy Contract



Partnership



Content



ERDF



Duration

- Distinction between **major** and **minor changes**, except for duration
- Major changes require proper **justification**. Otherwise the request will be rejected
- Major changes enter into force after approval from programme bodies. Once approved, they are valid **retrospectively**

# Changes in partnership



## Minor changes

Change in the PP legal status and/or official designation

Contact JS in order to change it in the AF

## Major changes

Partner(s) withdrawal with or without replacement

Request for change subject to approval by PC

# Changes in content



## Minor changes

Rescheduling of activities,  
new legal representatives

Contact JS in order to  
change it in the AF

## Major changes

Exceptional, well  
justified cases, such as  
activities, outputs  
(including equipment) or  
results

Request for change  
subject to approval by  
PC

# Changes in duration

---



## Major changes

Extensions are exceptional and cannot exceed 6 months

Request for change subject to approval by the JS

# Changes in ERDF budget



## Minor changes

Up to €20,000 or 20%  
of the single beneficiaries' ERDF budget

LP monitors and justifies it  
in project report

## Major changes

Beyond these limits, only  
in exceptional, well  
justified cases, but not  
more than one change

Request for change,  
subject to approval by  
the JS

# Changes in ERDF budget



## Case 1

	Purpose	Objective	Remark
	Budget shift from PP5 to PP2 in the amount of €22.000 ERDF	Understand how to determine the flexibility limit	Budget transfer from one partner to another is only possible if both are ERDF

Partner		Programme co-financing		Total budget	Flexibility limit based on ERDF (20% or €20.000)		Maximum ERDF increase
Partner	Country	ERDF	ERDF co-financing				
PP2	DE	€90,000	75%	€120,000	€18,000	€20,000	€110,000
PP5	IT	€135,000	75%	€180,000			
PP8	CH	€0	0%	€60.000			

# Changes in ERDF budget



## Case 2

	Purpose	Objective	Remark
	Budget shift from PP4 and PP5 to PP2 in the amount of €11.000 ERDF each, i.e. €22.000 in total	Understand how to determine the flexibility limit	Budget transfer from one partner to another is only possible if both are ERDF

Partner		Programme co-financing		Total budget	Flexibility limit based on ERDF (20% or €20.000)		Maximum ERDF increase
Partner	Country	ERDF	ERDF co-financing				
PP2	FR	€120,000	75%	€160,000	€24,000	€20,000	€144,000
PP4	AT	€165.000	75%	€220.000			
PP5	IT	€135,000	75%	€180,000			

Thank you for your attention!

