

**Interreg**



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# Jems

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# Useful resources

## ✓ Jems Guidances

- for applicants
- for approved project

## ✓ Video tutorials

## ✓ Helpdesk: [jems@alpine-space.eu](mailto:jems@alpine-space.eu)

The screenshot shows the 'Jems Guidance' page. At the top, there is a navigation bar with 'About us', 'For project applicants', 'For project partners', 'Our projects', and 'News & Events'. The main heading is 'Jems Guidance'. Under 'What is Jems?', it explains that Jems is a tool for project applicants and partners to create and submit application forms, and for programme bodies to monitor implementation. It also notes that Jems is the successor to the eMS system. A link is provided to access the Jems system. Under 'Download the guidance', there are two download buttons: 'Download guidance for applicants (v3.2)' and 'Download guidance for approved projects (v4.2)'. The text explains that the first guidance is for submitting proposals, and the second is for approved projects, covering contracting, privileges, and reports.

The screenshot shows a video tutorial titled 'Jems tutorial on project privileges and contracting'. The video player displays a screenshot of the Jems application form for 'Contracting DEMO'. The form includes sections for 'Project overview', 'Project ID and program', 'Programme priority', 'Specific objectives', 'New submission', 'Link to submission', 'Funding agreement', and 'Contract signed by the Beneficiary'. The 'Project overview' section shows details like 'Project ID: 2020-000000' and 'Application form: 2020-000000'. The 'Project overview' section also includes a 'Project overview' table with columns for 'Project ID and program', 'Programme priority', 'Specific objectives', 'New submission', 'Link to submission', 'Funding agreement', and 'Contract signed by the Beneficiary'.

The screenshot shows the 'Legal provisions and contact' page. It features a heading 'Legal provisions and contact' and a paragraph stating that legal provisions for registration and use can be downloaded. A link is provided for the helpdesk: [jems@alpine-space.eu](mailto:jems@alpine-space.eu). On the right side, there are two links: 'Terms of service, data protection and cookies usage policy' and 'Jems accessibility statement'.

# My project application has been approved!

## What are the next steps?

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### As lead partner:

- Inform the partnership about:
  - o registration on Jems
  - o the resources available to support users (Guidances, tutorials and helpdesk)
  - o Collect the usernames of my partnership
  - o Enable notifications
- Modify the AF according to the letter of deficiency
- Set up the section „Project privileges“ with the usernames
- Countercheck that partners have entered partner details in Jems

### As project partner:

- Register on Jems and get familiar with the resources
- Enter the information on my organization in Partner details



Project overview

Application form

Project version (current)  V.2.0

A - Project identification

- A.1 Identification
- A.2 Project overview

B - Project partners

Partners overview

CH/LL

PP3 Birmania

C - Project description




- C.1 Project overall objective
- C.2 Project relevance and context
- C.3 Project partnership
- C.4 Project work plan
  - WP1
  - WP2
- C.5 Project Results

# Application form ASP0100001 - CheeseAlps

## Project overview

### Project overview

Status: **Submitted** (since 04.07.2022)

Project ID and acronym	ASP0100001 - CheeseAlps
Status	Submitted    Closed
Project name	CheeseAlps. Never!!
Programme priority	Climate resilient and green Alps region
Specific objective	Combating climate change on agricultural systems, preventing resilient taking of eco-system based approaches
Call	Call - Classic projects 1 Ends 04.07.2022. Time left: 0 days, 0 hours and 0 minutes.
First submission	28.02.2022 by nicolas.chesnel@alpine-space.eu
Latest re-submission	04.07.2022 by elisa.kerschbaumer@alpine-space.eu

# Demo time!

# Let's keep in touch



## Automatic notifications

### LP + MA/JS interactions:

- AF modification
- Submission / verification / request for clarification of project reports
- Project closure

### PP + Controller interactions:

- Submission / control of partner reports

### LP + PP interaction:

- Partner report has been certified, ready to be included in project report

Let's keep in touch



# Contact data

will be used by MA/JS to contact directly via email the project managers, the finance manager or the communication manager.

to be updated along the project implementation



# Anticipation of the reporting



Alpine Space website



For project partners



Programme manual  
& resources



Implementation






## Implementation

In the programme manual, project managers and partners will be provided with information and guidance related to the implementation of their project, after approval and for the whole project duration:

- First level control manual
- Public procurement
- State aid
- Project communication
- Ownership of project outputs and intellectual property rights
- Project changes
- Reporting
- Greening
- Project management

See the chapter D. of the programme manual.

Further information on reporting and eligibility can be found in the [FAQ – Frequently asked questions](#) and in our video tutorials:

-  [Video tutorial - Eligibility](#)
-  [Video tutorial - Financial control](#)
-  [Partner report - Offline template](#)
-  [Project report - Offline template](#)
-  [Midterm review factsheet](#)



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Welcome to the monitoring  
system of Interreg Alpine Space!

Just login or create a new account and get started!

 **Jems** – Please login

\*  Email

.

\*  Password

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By logging in, I agree to the [Terms of service and privacy policy](#)

Login

[Create account](#)

[Forgot password](#)

Jems is partially compliant with WCAG 2.1 AA Web Accessibility Standard. Please follow [this link](#)

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# Thank you for your attention

➔ Next: Project reporting and changes

